

## The South Wellington and Area Community Association

### Constitution

- 1) The name of the society is The South Wellington and Area Community Association
- 2) The objectives of the Society are contained in its Vision Statement.

The South Wellington Area Community Association is committed to supporting the rural values, quality of life, and sense of community, long cherished by our area residents in harmony with a clean, safe, healthy, and sustainable natural environment.

- 3) The goals of the society are:
  - a) Pursue, enhance, and protect the values expressed in our Vision Statement;
  - b) Support Community cultural, recreational, educational, and social activities focusing on the health and well-being of our residents;
  - c) Support the acquisition, enhancement, and Community use of public facilities;
  - d) Acquire, protect, and enhance significant local features and natural areas;
  - e) Promote our Community's history and protect, enhance, and preserve our historical artifacts.
  - f) Provide direction and leadership in dealing with Community issues;
  - g) Liaise with other organizations in support of common objectives; and
  - h) Celebrate the South Wellington and Area Community as a good place to live, raise families, and conduct business in a holistic, community-minded way.
- 4) The society shall be nonprofit and shall not operate for pecuniary gain or profit to the members thereof.
  - a) For the accomplishment of the purposes of the society, but not otherwise, (and not for pecuniary gain) to raise monies by operating licensed bingos, lotteries, games, and otherwise;
  - b) For the accomplishment of society purposes, but not otherwise, (and not for pecuniary gain) to invest the funds of the society only in securities in which trustees are by law authorized to invest.
- 5) In the event of dissolution and winding up of the society, and after payment of all debts and liabilities, the remaining property of the society shall be distributed or disposed of to the charitable organizations within the area of operation of the society whose objects most nearly accord with those of the society, and that the members of the society shall not have any interest in the property or assets of the society upon the society ceasing to exist. This paragraph shall be unalterable.

# Bylaws

The bylaws of the society are those set out in schedule "B" to the Society Act, with the following variations, deletions, and additions.

## Part 2 Membership

- 6) A person, who owns property in, is a resident of, or supports the society's Vision Statement and Objectives may apply to the directors for membership in the society and, on acceptance by the directors, shall be a member and entitled to all rights and privileges thereof.

## Part 5 – Directors and Officers

- 25) (1) The President, Secretary, Treasurer, and four or more other persons shall be the directors of the society.  
(2) The number of directors shall be six or more determined from time to time at a general meeting.  
(3) The applicants for incorporation of the society and any members of the society who are members in good standing of the society or its precedent organization The South Wellington and Area Community Association are eligible for election as directors.

## Part 6 – Proceedings of Directors

- 31) (1) The directors may meet together at the places they think fit to dispatch business, adjourn, and otherwise regulate their meetings and proceedings, as they see fit.  
(3) The President shall chair all meetings of directors but, if at a meeting the President is not present within 30 minutes after the time appointed for holding the meeting, the directors present may choose one of their number to act as chair of the meeting.
- 32) (3) The directors shall provide for the following standing committees with one or more members as needed:
- i) Environment
  - ii) Parks and Recreation
  - iii) Social and Communication
  - iv) Disaster Preparation And Neighbourhood Watch
  - v) Growth Management Strategy and Official Community Plan
  - vi) Policy and Procedures

## Part 7 – Duties of Officers

- 40) (1) The President shall preside at all meetings of the society and of the directors.  
(2) The President is the chief executive officer of the society and shall supervise the other officers in the execution of their duties and is the official spokesperson for the society.  
(3) The President shall be an ex-officio member of all committees.
- 41) In the absence of the President, the remaining directors shall choose one of their number to act in his stead.
- 42) The Secretary shall be responsible for:
- a. minutes of all meetings of the society and directors;
  - b. notices of meetings of the society and directors;
  - c. the correspondence of the society;
  - d. and custody of all records and documents of the society, including financial records necessary to comply with the Society Act.

- 43) The Treasurer shall be responsible for:
- a. the up-to-date bank and financial records of the society including:
    - i. reconciliation of bank statements
    - ii. current cheque register
    - iii. petty cash
    - iv. financial records necessary to comply with the Society Act.
- 44) In the absence of the Secretary from a meeting, the directors shall appoint another person to act as secretary at the meeting.
- 45) Other directors shall have such responsibilities as determined by the President or the Board of Directors as a whole from time to time.

#### Part 13 – Finance

- 63) The directors shall determine all financial policies of the society, subject to the general policy that society funds shall be allocated to give benefit and privilege to all activities of the society.
- 64) (1) All fundraising activities of the society shall be strictly observed and regulated by the directors to insure conformity with accepted society policies.  
(2) All funds raised or collected shall be promptly turned over to the Treasurer.
- 65) The books of account of the society shall be prepared for audit annually in the month preceding the month set for the annual general meeting.
- 66) Notwithstanding paragraph 65 hereof, the directors may require the Treasurer to turn over all financial records at any time for informal audit and inspection.
- 67) An annual budget shall be prepared by the directors, presented by the Treasurer at the annual general meeting, and recorded as part of the minutes thereof.

#### Part 14 - Miscellaneous

- 68) All directors and members of standing committees shall serve in office for a period of one year and shall be eligible for re-election.
- 69) Society directors elected at the Annual General Meeting shall assume their duties immediately following their election. The chair shall appoint members to standing committees who shall assume their duties immediately following their appointment.
- 70) The society shall maintain and renew as required affiliation with any provincial governing body of each activity included in the objectives of the society.
- 71) Roberts' Rules of Order (Newly Revised) shall govern all meetings of the society unless such rules are in conflict with the constitution or bylaws of the society.

Dated in Nanaimo, British Columbia this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_